

Nor-Gwyn Pool Commission
Meeting Minutes
10/28/24

I. Call to Order

Ginny Oldt called to order the regular meeting of the Nor-Gwyn Pool Commission (“NGPC”) at 7:32 PM. The meeting was held via zoom.

II. Present

Commission members attending were Frank Gillan, Ginny Oldt, Dana Simmons, Andy Dziedzic, and Harry Singer. Commissioner not in attendance was Jim Cherry. Quorum of the NGPC was present. Also present were Facilities/Project Manager Ken Stout and Pool Manager Beth McConnell. Not present were Facilities Manager Bob Johnson and Solicitor Bernadette Kearney.

III. Minutes

The prior month’s minutes were emailed for review before the meeting. Ginny made a motion to approve the minutes, which Frank seconded, and the motion passed.

IV. Financial Statements

The pool’s financial statements for September 2024 were not yet available. Ginny reported that there will be nothing unusual or unexpected in the financials.

There were no questions. Frank made a motion to approve the financials, which was seconded by Harry, and the motion passed.

V. Manager’s Report – Beth

- No report, other than her expectation that she (and Pete?) will be supporting registration this season.

VI. Facility Manager’s Report – Ken

- **Maintenance Staff**
 - We have a new Maintenance person (Patrick Doyle) who has BLDG, grounds, and pool maintenance experience. Zane Shoemaker, who was a lifeguard, will now work with maintenance staff for off season work., Ben and Bob. Dominic has been a no show for the fall shut down work so we should look to add new maintenance assistance for spring work.
 - So far, the job posting has not produced any applicants.
- **Fall Shut Down work**
 - The pool and outside areas have completed winterization.
 - Saturday, 26-Oct-2024 - completed winterization of the building water lines (shut off water lines, blow out the lines with compressed air, and add antifreeze
 - Install the doors to block access to locker rooms. Not completed.

- During the removal of the Sloan flush valves, we found the vacuum assemblies and gaskets were in bad shape and need to be replaced (ladies and men's room).
 - Completed disassemble and cleaning of chemical injection pumps, check grease levels in gear area.
 - All the injection lines will be placed on a 2-year replacement cycle. Next change out will be Fall 2025. Every odd year tubing will be replaced. Every even year injection lines will be blown out.
 - Beth suggested that ANNUAL replacement of lines was needed to prevent clogging and other maintenance issues over the summer.
 - Ken reiterated that blowing out the lines should be sufficient to support bi-annual replacement.
 - Inventory of hand tools and purchasing missing tools.
- **Baby Pool**
 - Section of fence replaced in 10/17/2024 by Earl Skelton
- **Picnic Tables**
 - 2 broken tables on seat section after they were tried to be inverted
- **Chairs**
 - We have 9 chairs that are broken located between the pole buildings.
 - There are 49 or more good chairs.
 - During moving chairs in men's locker room found more chairs that need repair/tightening
- **Power Equipment**
 - I would like to have them to service our 2 zero turn mowers and one tractor serviced by Moyers during off season. They will pick up and return the mowers. (Trumbauer's, in Quakertown is recommended and township has volunteered to transport them this fall). We found the mowers were really low on oil and we added oil on 10/26.
 - ECHO 2 cycle blower repaired by Meetinghouse garage (Authorized ECHO service center)
- **Grounds**
 - Weeding of front beds needs to be completed
 - Need to complete weed removal in front beds
 - Completed trimming of fence lines. Need to remove bushes that are growing using loppers.
 - Still waiting on tree contractor to take down 2 trees and remove dead branches of 2 trees toward playground.
 - The front light to left of slide was replaced by Bergey Electric (led light warranty and we will pay for labor. Note for future that scissor lifts do not go high enough. You need a basket truck.
- **Building**
 - Locker Rooms – Ladies and men showers have 1 shower OOS each

- Valve number tags purchased and are being installed while we are winterizing the building water lines. Need more tags to complete filter room.
 - Pump room - acid wash DE filter sleeves completed
- **Maintenance**
 - Started Fall Shut Down – see above
 - Chlorine and acid injection tubing flush - see above.
- **Capital Items**
 - **Public Address System**
 - Contractor Identified and Parts on order
 - **Shower valves.** Valves will no longer be made / supported and parts are limited availability but expensive.
 - Powers replacement valve 1026.14
 - Speakman alternative \$271.74 Includes shower valve and shower components. The downside the cartridges have to be removed in the fall to protect from freezing and reinstalled in the spring.
 - Reached out to Marcel Plumbing and John Vasconez - 215-768-5154 for a cost estimate but to date no one has given a quote.
 - **Bergy Electric**
 - Completed replacement of bad LED light on left side of main pool 10/23/2024
 - Completed replacement of all fluorescence lights with LED non-shatterproof bulbs. Ballast were removed. No fixture were found to be needed replaced. One Lense broke in office.
 - Quote is
 - Estimated Cost: \$ 2,680.00
 - Less PECO SBS rebate: - \$ 624.00
 - Expected out of pocket cost: \$ 2,056.00 (note Daryl mis counted so needed additional 22 bulbs.
 - Replace (1) existing receptacle locations with PVC boxes and surge protection receptacles.
 - **Doors**
 - Replace chemical treatment room door –
 - The new steel door is on site and is being painted. Once painting is complete, Allen Door scheduled install is 10/31.
 - Allen Door received parts for front roll up door, replaced 10/23.
 - **Pumps**
 - Received quote from Huneke Associates to repair motor or replace motor with a sealed VFD rated motor that prevents stray voltages or replace motor with VFD rated motor and install VFD in electrical area.

- Met March and Associates on replacement of existing horizontal pump with a vertical Speck pump that will have a VFD and modification to existing discharge piping
- **Maintenance**
 - Replacement tools
 - Tool box (\$500) at Home Depot
 - Purchase a Ryobi 40 Volt battery for existing electric blower
 - Purchase 4 long garden hoses
 - Purchase 4 radios for maintenance staff to use (\$350.36) (be able to use in filter room)
 - Like to purchase a flammable storage cabinet for all combustible fluids.
- **DE Filter**
 - Look at making cleaning of DE filter service and access more safely
 - Install platform to assist in cleaning DE filter and access sump pump valves on water inlet side of DE filter sump. Working on conceptual drawings for new platform

VII. Old/New Business

- Ginny mentioned that her 5-year term as Commissioner was coming to an end at the end of the year and that she was uncertain if she will sign on for an additional five years.
- Ginny further asked that board members volunteer to be either Treasurer or Chairperson to lighten her responsibilities moving forward. No one expressed interest in taking on either position
- Ginny will have a discussion with Municipalities regarding needing more help with the responsibilities in order to continue on the pool commission, prompting renewed discussion of moving more responsibility to the Township.
- The board excused Ken and Beth and continued into executive session

VIII. Adjournment

- Motion to adjourn was made at 8:38 PM by Ginny which was seconded by Harry. Motion passed.