

Nor-Gwyn Pool Commission

Meeting Minutes

05/20/24

Ginny called the meeting to order at 7:37.

I. Call to Order

Ginny Oldt called to order the regular meeting of the Nor-Gwyn Pool Commission (“NGPC”) at 7:37 PM on 5/20/24. The meeting was held at the pool.

II. Present

Commission members attending were Frank Gillan, Ginny Oldt, Dana Simmons and Harry Singer. Commissions not in attendance were Jim Cherry and Andy Dziejic. A quorum of the NGPC was present. Also present were Bernadette Kearney and pool Manager Beth McConnell; not present Facilities Manager Bob Johnson

III. Minutes

The new AI generated minutes to the April NGPC meeting were distributed prior to the meeting; a corrected version was sent just prior to the meeting. The quality of the minutes was discussed and because of issues with clarity, completeness and format of the AI generated minutes, the group decided to go back to manual recording of the minutes.

Ginny made a motion to approve the minutes, which Dana seconded, and the motion passed.

IV. Financial Statements

The pool’s financial statements for April 2024 were distributed prior to the meeting. Frank reported that we are on-budget for registration this year. Frank made a motion to approve the financials, which was seconded by Ginny, and the motion passed.

V. Manager’s Report - Beth

- Swim Team:
 - Starting season Tuesday 5/28 5-6:30pm
 - Morning Practice starts Thursday 6/13 from 9-12
 - Time Trials Sat 6/15 9-11am
 - 4 Home meets this season (6/27, 7/2, 7/9, 7/16)

- Supplies ordered
 - Guard Suits –\$1666.75
 - Whistles & Lanyards \$279.10
 - Shirts/ Tanks (\$1000approx.)
 - New Connect Four \$154.75
 - New AED coming Wednesday Night FREE
 - All Cleaning Supplies
- Supplies still need to be ordered:
 - First aid supplies

New News:

- Staffing
 - All Completed
 - Working on all paperwork!

Beth reported that she is passing on tracking of working papers and other responsibilities to Dana.

- Pre-season maintenance
 - Got all cleaned up past couple Saturdays
 - Next weekend guards will be ready for Memorial Day Opening
- In-service Training
 - First Training and meeting to go over procedures, policies, and paperwork will be Sun. June 2nd from 8am –noon
- Schedule
 - Weekends 5/25-5/27 , 6/1-6/2, 6/8-6/9 12-6pm
 - Open Full-time Thursday June 13th 12:30-8:00

VI. Facility Manager's Report – Ginny reported for Bob

- The pool has been filled but may have a leak. Ginny is reaching out to David March to conduct leak testing. Dave March will also be looking into this issue.
- There was minor flooding above the front booth because a valve above the ceiling, opened during winterization, was not closed when the water to the building was turned back on.
- The pool was inadvertently overfilled when a valve was left open in the pit.
- A replacement for the ladies' room fan was purchased, but was too large and was returned. Bob has been asked to identify and purchase the correct size fan.
- Ginny mentioned that Bergey's Electric is looking into just replacing the original fan's motor.
- A large (and evidently toe-slicing) power washer is on order and Ginny suggested to the group that only adults (not minor staff) use this new equipment.

Harry asked about maintenance manuals and process checklists. Ginny mentioned that draft documents were created, and that Bob is reviewing, but suggested that they may need some work.

VII. Old/New Business

Ginny reiterated her need for additional maintenance support, citing Bob's conflicting commitment with Lansdale Pool, and his general lack of timely availability. While it was noted that Ben has been able to fill some of the gap, much of the maintenance responsibility (especially project planning and coordination) has again fallen to Ginny.

The board agreed that Harry should reach out to a prior Facilities Manager candidate to see if there is interest in a project coordinator/manager role, working alongside Bob. Dana suggested

that this might be expense-neutral given that Bob is actually working fewer hours than expected.

VIII. Other

The group discussed the less-than-full participation of North Wales Borough on the Pool Commission. Christine from NWB is having difficulty in finding volunteers from the Borough to join our group.

Dana suggested that we reach out directly to pool members who live in the Borough to solicit for NGPC members. Ginny will reach out to Christine.

IX. Adjournment

Motion to adjourn was made at 8:37PM by Harry which was seconded by Ginny. Motion passed.