

NOR-GWYN POOL Meeting Minutes
Tuesday, March 25, 2025 – 7:00 P.M.
North Wales Borough Hall

I. Call to Order

Harry Singer, Chairperson, called to order the regular meeting of the Nor-Gwyn Pool (NGP) at 7.07 PM. The meeting was held in person at the North Wales Boro Hall.

II. Roll Call

In Attendance: Andy Cioppi, Daniel Dunkelberger, Dana Simmons, Harry Singer (via Zoom) Theresa Stem, all NGP; Jim Dillalogue (Facilities/Operations Manager); Ken Stout (outgoing Facilities Manager); Beth McConnell (Pool Manager); Frank Gillan & Ginny Oldt (former NGP in advisory capacity). Quorum of NGP was present

Not in Attendance: Jim Cherry, Andy Dziedzic (NGP), Bob Johnson (Facilities Manager)

III. Public Comment

Members of the Nor-Gwyn Aquatics Club (NGAC) Swim Team board attended the meeting. Discussion regarding the resurfacing of swim team starting blocks and replacement of the swim team bulletin board was held. It was noted that the NGAC is awaiting a quote and timeline regarding the starting blocks and is actively working towards this goal. It was also noted that the swim team will look for a replacement bulletin board. Once selected, Jim Dillalogue and the maintenance staff will confirm the installation location and complete installation.

IV. Approval of Minutes from Last Meeting

The February meeting minutes were emailed for review prior to the meeting. A motion was made by Harry and seconded by Dana to approve the minutes, and the motion passed.

V. Treasurer's Report and Approval

The financial statements for February were reviewed, as prepared and distributed by Kelly Luby (Upper Gwynedd) prior to the meeting; they contained nothing unexpected. A motion was made by Harry and seconded by Dana to approve the financials, and the motion passed.

VI. Pool Manager's Report-Beth

- Still contacting last year's lifeguards to see who is coming back, planning to start interviews next month
- All assistant manager positions have been filled
- Registration is going well; currently just over 50% capacity

VII. Facility Manager's Report-Ken/Jim

- Spring start up continuing (water, diving boards servicing, scheduling cleaning with staff/sewer authority for draining, etc)
- Shingle damage was repaired, but roof replacement should be considered/budgeted for in next 5-10 years
- Quote approved for shower repair, will work on scheduling
- New pump mechanicals, pipes, and valves have been installed. Electric should be completed in the next several weeks; Jim will need to coordinate inspection after that. Jim will also schedule training when pool is ready for filling.
- Filter platform-materials have been ordered and waiting for work to be scheduled and completed (should take 3-4 days).

VIII. Secretary's Report-Dana

- Leases for CBST and USwim1 are complete, will work on NGAC in the next few weeks

IX: Motions

Topic	Summary	Proposed By	Seconded By	Result
Appoint new Treasurer	Appoint new NGP member Dan Dunkelberger as Treasurer	Harry	Dana	Passed
Authorized Signers- Harleysville	We, the Nor-Gwyn Pool, hereby resolve on March 25th, 2025, to add Dan Dunkelberger and Dana Simmons, and to remove Virginia (Ginny) Oldt and Frank Gillan, as key executives with control of the entity and authorized signatory on the Nor-Gwyn Pool accounts at Harleysville Bank effective March 25th, 2025. With this change the individuals as key executives with control of the entity and authorized signatories on the Nor-Gwyn Pool accounts at Harleysville Bank effective March 25th, 2025, will be: Dan Dunkelberger, Dana Simmons, and Harry Singer.	Harry	Andy Cioppi	Passed
Authorized Signers- Wells Fargo	We, the Nor-Gwyn Pool, hereby resolve on March 25th, 2025, to add Dan Dunkelberger and Dana Simmons, and to remove Virginia (Ginny) Oldt and Frank Gillan, as key executives with control of the entity and authorized signatory on the Nor-Gwyn Pool accounts at Wells Fargo Bank effective March 25th, 2025. With this change the individuals as key executives with control of the entity and authorized signatories on the Nor-Gwyn Pool accounts at Wells Fargo	Harry	Andy Cioppi	Passed

	Bank effective March 25th, 2025, will be: Dan Dunkelberger, Dana Simmons, and Harry Singer.			
Authorized Signers-Vanguard	We, the Nor-Gwyn Pool, hereby resolve on March 25th, 2025, to add Dan Dunkelberger and Dana Simmons, and to remove Virginia (Ginny) Oldt and Frank Gillan, as key executives with control of the entity and authorized signatory on the Nor-Gwyn Pool accounts at Vanguard effective March 25th, 2025. With this change the individuals as key executives with control of the entity and authorized signatories on the Nor-Gwyn Pool accounts at Vanguard effective March 25th, 2025, will be: Dan Dunkelberger, Dana Simmons, and Harry Singer.	Harry	Theresa	Passed

X. Old Business/New Business-Discussion Items:

- **Reassign Credit Cards**-Reassign master CC to Dan Dunkelberger and he will handle subsidiary cards (close cards for Ken and Bob; get one for Jim)
- **Onboarding / Transitioning / Roles & Responsibilities of New Board Members and Operations Manager**
 - Jim will become first point of contact for invoices, paperwork, handing the mail. Will assemble documents as needed for preparations and submission to Kelly at UGT for bookkeeping.
 - Creation of Registration subcommittee (Harry, Andy C., Beth, Theresa) to work on all aspects of registration/website maintenance
 - Andy D will take over insurance coverages
- **Implementation of Google Docs shared files**-drive and files have been established and are accessible to NGP for maintenance/storage of documents

XI. Adjournment

Motion to Adjourn was made at 8.51 by Harry, seconded by Dana, and passed.